



**PRINCEVILLE  
RANCH**  
KAUAI, HAWAII

# APPLICATION FOR EMPLOYMENT

Princeville Ranch Adventures, Inc. is an equal opportunity employer. Princeville Ranch Adventures, Inc. does not discriminate in employment based on race, color, religion, national origin, citizenship status, ancestry, age, sex, sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service. Those applicants requiring reasonable accommodations to the application and/or interview process should notify a representative of the organization. This application is valid for thirty (30) days from today's date.

APPLICANT LEGAL NAME (FIRST, MI, LAST)		POSITION(S) DESIRED		DATE
ADDRESS		CITY	STATE	ZIP
HOME PHONE NO. ( )	CELL PHONE NO. ( )	DATE YOU CAN START		SALARY DESIRED
EMPLOYMENT DESIRED:	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary/Seasonal <input type="checkbox"/> Other _____			
DAYS/HOURS DESIRED:	_____			
REFERRED BY:	<input type="checkbox"/> Advertisement <input type="checkbox"/> Walk-In <input type="checkbox"/> Employee _____ <input type="checkbox"/> Other _____			

(Please check each response)    Yes    No

- Can you work any shift, including weekends and overtime if necessary?     Yes     No
- Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation?     Yes     No
- Can you submit proof of legal employment authorization and identity?     Yes     No
- Have you ever been terminated from employment or asked to resign by an employer?     Yes     No
- Have you ever been previously employed by our organization? If so, when \_\_\_\_\_     Yes     No
- If you are under 18, can you furnish a work permit if it is required?     N/A (over 18)     Yes     No
- Do you have a current valid motor vehicle operator's license? DL# \_\_\_\_\_     Yes     No

## Educational History

	HIGH SCHOOL	TECHNICAL SCHOOL	COLLEGE	OTHER
School Name and Location				
Years Completed	9 10 11 12	1 2	1 2 3 4	1 2 3 4
Diploma Degree	Yes No	Yes No	Yes No	
Major Course(s) of Study/Degree Earned				

## References

List 3 references names and telephone numbers (references should be business-related):

NAME	TITLE/COMPANY NAME	PHONE NUMBER
		( )
		( )
		( )

## Other Skills and Qualifications

Summarize any job-related training, skills, licenses, certificates, languages, computer experience, and/or other qualifications: \_\_\_\_\_

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## Employment History

Provide the following information of your past and current employers, assignments, military service or volunteer activities, starting with the most recent (use additional sheets if necessary). Explain any gaps in employment in comments section below.

EMPLOYER	TELEPHONE # ( )	DATES EMPLOYED		TYPE OF WORK PERFORMED AND JOB RESPONSIBILITIES
ADDRESS		FROM	TO	
STARTING JOB TITLE/FINAL JOB TITLE		HOURLY RATE/SALARY STARTING		
IMMEDIATE SUPERVISOR & TITLE		\$	PER	
REASON FOR LEAVING		HOURLY RATE/SALARY ENDING		
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> Yes <input type="checkbox"/> No		\$	PER	

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ADDRESS		FROM	TO	
STARTING JOB TITLE/FINAL JOB TITLE		HOURLY RATE/SALARY STARTING		
IMMEDIATE SUPERVISOR & TITLE		\$	PER	
REASON FOR LEAVING		HOURLY RATE/SALARY ENDING		
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> Yes <input type="checkbox"/> No		\$	PER	

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IMMEDIATE SUPERVISOR & TITLE		\$	PER	
REASON FOR LEAVING		HOURLY RATE/SALARY ENDING		
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> Yes <input type="checkbox"/> No		\$	PER	

**Comments** (include explanation of any gaps in employment): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I hereby authorize Princeville Ranch Adventures, Inc. to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. I also hereby release from liability Princeville Ranch Adventures, Inc. and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information. I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either the employer or I can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

I understand that it is the policy of this organization not to refuse to hire or otherwise discriminate against a qualified individual with a disability because of that persons need for a reasonable accommodation as required by the ADA. I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions. I also understand that any information not completed on this application may disqualify me from being considered from employment.

Applicant signature: \_\_\_\_\_

Date: \_\_\_\_\_