

# SAFETY PROTOCOLS

## Hygiene Safety Regulations for Customers on UTV tours

- Bandana: Must be worn at all times while in contact with other guest or tour staff
- Bandana will be handed out at entering of motor coach/bus
- Temperature check at check in.
- Hand cleaning: Guests are asked to use the hand sanitizers available in bus
- Seating in bus is arranged seating. Family members or travel companion are allowed to sit together
- Social distancing: Maintain distance of at least 2 meters.
- Safety briefing will be available in open air taking in consideration the social distance
- At each stop there is hand sanitizer or water and anti bacterial soap available
- UTV caravan are at regulated size
- All equipment is thoroughly sanitized after every tour

## Hygiene Safety Regulations for office staff , garage, tour guides and drivers

- Mask/ Bandana: Must be worn at all times while in contact with other guest or tour staff
- Gloves: Will be used for check-in and other required areas
- Hand cleaning: Hands need to be cleaned/washed regularly. For 20 seconds according to W.H.O. requirement
- Medical check up: Employees will be going through regular medical examinations.
- Will be tested on temperature daily at starting of shift and randomly

## Operations Safety Regulations

- Digital/touchless check in / payment and ticketing is encouraged, but not mandatory. (Pay online, waiver etc.)
- Limitation of the number of visitors per area: Specific number of visitors per day must be limited as prevention
- Limitation of the venue operations: Opening hours are reduced to compensate capacity loss of the venue as well as ensuring proper cleaning.
- Staff is trained to be aware of operations and hygiene safety and to know how to deal with emergency situations.
- Signage and poster to communicate to visitors safe distancing and health measures.
- Cleaning of the venues by the operators is increased, hand sanitizers placed in strategic locations and clean air/regular ventilation need to be ensured for indoor places.

# SAFETY PROTOCOLS



## Hygiene Safety Regulations for Customers on motor coach tours /transfers

- Temperature check once guest checks in
- Guest are asked to bring their own mask or can purchase a disposable mask ( Face mask available for purchase)
- Assigned seating areas
- Hand sanitizer available in all busses/motor coach, guests are asked to use the hand sanitizers available in bus upon entering and at each stop when guest come back in to the bus.
- Social distancing: Seating in bus is arranged seating. (Different scenarios)
- At each stop maintain distance of at least 1.5 to 2 meters in between you and other guest,
- Family or traveling companion is allowed to be seated next to each other
- Front seat behind driver is not to be utilized
- INFO for guests:
- Deep cleaning of busses at end of day off or in between the tours or transfers.
- At each stop/ or after transfer driver will sanitize all areas where guest hold/touch on to during tour such as: armrest, handles and seat back in front of guest seat, with antibacterial disinfecting spray and wipes.

## Hygiene Safety Regulations for office staff

- Office dispatch area will be sanitized antibacterial disinfecting spray and wipes before and after every dispatch of tour
- Hand sanitizer is available at dispatch areas
- Office restrooms are cleaned after every dispatch and regularly sanitized with antibacterial disinfecting spray and wipes
- A maximum of 2 persons are allowed to work per office space
- All used material such as pens, clip boards, credit card machines are sanitized after every use
- Staff Shield/Mask: Must be worn at all times while in contact with other guest or tour staff
- Must point out all signage for social distancing and other rules and regulations
- Clean air/regular ventilation need to be ensured for indoor places.

# STRATEGIES

- Reinforcing hand hygiene which can decrease the risk of transmission of respiratory viruses by ~50%;
- Utilizing personal protective equipment (PPE) such as masks/shields and gloves;
- Installing physical barriers
- Encouraging physical distancing by posting signage to ensure proper separation in lines and common areas, discouraging congregating in crowded areas, reconfiguring public spaces, or limiting the number of employees and customers in various areas;
- Assigned seating in motor coached and utv.
- Thinking creatively to limit staff physical contact with customers where practical while still delivering superior service, for example, through online booking, online payments/ registration/waivers and other practices;
- Educating both employees and customers about their shared responsibility to help protect each other in a COVID-19 environment.
- All are subject to change and we will continuously update our strategies and rules and regulations as this is based upon this current situation



**SEE YOU  
SOON!**



**FOFOTI**

---

TOURS & TRANSFERS