

Minnesota Transportation Museum

Pet Policy

Revision History:

- Approved by the Board of Directors 8/16/16

Overview/Policy Statement

It is MTM's policy to provide a safe and healthy work environment for all employees, volunteers and customers. In accordance with this, animals are prohibited from all MTM facilities and premises with the exception of authorized service animals and working animals as defined below.

"Facility" means any MTM owned or leased facility, including the associated parking lots, grounds and common areas.

"Service Animals" refers to animals (primarily dogs) used to guide or provide assistance to persons with disabilities in the activities of independent living. The Americans with Disabilities Act (ADA) defines service animals as any animal individually trained to do work or perform tasks for the benefit of an individual with a disability. If an animal meets this broad definition, it is considered a service animal.

"Working Animals" refers to those animals engaged in authorized service to the corporation (e.g., guard dogs, pest control animals, police dogs).

Rationale

In addition to providing a professional and conducive work environment, this policy responds to concerns for the health and safety of employees, volunteers, customers and animals.

Scope

This Policy shall apply to all employees, contractors, volunteers and customers of MTM.

Applying The Policy

This policy provides for the health and safety of employees and company facilities by restricting animals in the workplace as follows:

- Unauthorized animals are not permitted in any area within the workplace, including the parking lots and grounds.
- In order to accommodate individuals with disabilities, service animals are expressly permitted in all areas in the workplace.
- Instructional program animals will be permitted on a limited case-by-case basis, and only if approved in advance by the Executive Director.
- In all cases, only clean, trained, well-behaved, non-aggressive animals are allowed, and they are to be leashed and kept under control at all times.
- It is the animal owner's responsibility to ensure that animals relieve themselves outside.
- Individuals are reminded not to touch, feed or pet a service or working animal when the animal is working as it distracts the animal from the task at hand.