



COVID Safe Fact Sheet - For organisers of private events



Sydney Event Cruises Pty Ltd is a Covid Safe business, as such, in line with government health orders, the following restrictions apply to all guests who are attending a function on our commercial vessel.

Please read the below guidelines and restrictions carefully, and sign the acknowledgement at the end of this fact sheet, returning it to Sydney Event Cruises PTY LTD at the same time as confirming your booking. Once signed, we will forward you link which is to be forwarded onto all your guests attending your function, this must be read by all guests prior to boarding and serves as the Conditions of Entry onto our vessel.

The below is subject to change, based on current health orders issued, changes to the below will be communicated to you either in writing or verbally, at the time changes have been implemented by NSW Health.

Boarding the boat

- The departure wharf and time will be notified prior to departure, it is requested that guests try to arrive no longer than 15 minutes prior to departure to avoid crowding at the wharf. All guests should maintain social distancing whilst waiting for the vessel to dock.
- We strongly advise for guests to travel to/from the departure wharf using private transport (we will provide you with the details of nearby parking garages to forward to your guests). We also ask your guests to avoid traveling to/from the departure wharf in large groups, where possible, especially if using public transport. All guests are required





to check prior to arrival, current restrictions <https://www.nsw.gov.au/covid-19/what-you-can-and-cant-do-under-rules>

- For ticketed events, all guests will be required to show ID on embarking onto the vessel, as they will be marked on a manifest. For non-ticketed events, all guests will be required to check in once on board, using a QR code, which will be made available at all seating areas.
- Guests will be refused entry onto the vessel if they:
 - Are experiencing flu-like symptoms (sore throat, runny nose, persistent cough, shortness of breath, fever)
 - Have been in close contact with a person who has tested positive for Covid-19 (during the period of time in which the virus is contagious)
 - Are awaiting the results of a test for covid-19
 - Reside with anyone who is awaiting the results of a test for covid-19
 - Have returned from overseas travel and have failed to observe the government requirement to quarantine for 14 days
 - Have returned from Victoria or been in current hotspots in the past 14 days

All guests will be temperature checked on arrival and will be required to sanitise their hands before boarding.

Social distancing and other social restrictions

- Social distancing of 1.5 meters must be maintained at all times with other guests (anyone outside your immediate household) and our staff.
- No smoking or chewing gum is allowed on this vessel, in any area.
- No dancing is allowed (unless a wedding couple).
- No singing or chanting.





- No mingling between tables or seating areas.

Allocated seating

- All guests are required to remain seated during the duration of the function unless for the following purposes:
 - Going to the bathroom (see below for restrictions applied to bathroom areas)
 - Going outside (see below for restrictions applied to outside areas)
 - In an emergency (please follow directions from staff in this instance)
 - Embarking/disembarking the vessel
- You will be asked, during the booking process, if you have a list of your guest to provide to us, outlining the following information:
 - Guests that are part of the same household (1.5 meter distancing does not apply to guests from the same household, as such, they can be seated together without 1.5 meters distancing them from each other)
 - Whether seating and tables are required for your function, or just seating (please note, if seating and tables are required, capacity numbers for our vessel will be reduced due to the spacing requirements needed for each table)
 - If you have a seating plan already in mind (please note, tables cannot hold more than 4-6 guests)

The above information will allow us to create a seating plan suitable for your function within current guidelines. This seating plan will be provided to you and can be forwarded onto your guests prior to your scheduled function.

If you are unable to provide a guest list with the information required, we will organise seating and/or tables to cover the number of guests attending (distanced at 1.5m between each seat), however once a guest selects a seat at the function, they will not be allowed to change seating arrangements.





- Current restrictions allow 1 person per 4 square meters on our vessel. This allows a total of 71 guests. Our vessel has a lower deck, consisting of an internal saloon, open back deck area, and a forward deck area; and an upper deck, consisting of an internal saloon and open deck area. Maximum occupancy amounts for each deck are:
 - Lower deck – 44 people maximum
 - Upper deck - 27 people maximum

Please note: The above capacities may change if your function requires seating and tables, to allow for correct distancing between tables.

Outside area restrictions

- The open forward and/or back deck areas on both the upper and lower decks are only to be used for the following purposes:
 - Taking photos with members of your immediate household
 - Getting fresh airGuests are asked not to request that our staff take photos for them on their personal devices at this time.
- Seating is available in outside areas; however, it is required for guests to maintain social distancing and adhere to capacity limits.
- No drinks or food are to be taken into any outside area.
- No rubbish is to be left in outside areas, any rubbish must be taken back to guests' seats and given to our staff, who will collect this frequently.

Bathroom facilities

- There are two bathroom facility areas available on the vessel:
 - The lower deck saloon - four cubicles available
 - The outside upper deck - two cubicles available





- When needing to use the bathroom facilities, we ask that no more than one person is waiting outside the bathroom area to avoid gatherings in these areas. We ask all guests to check this prior to leaving their seats, if someone is already waiting outside the bathroom, please remain seated. This does not apply if members of your immediate household require assistance in using the facilities.

Food and Beverage

- All food and beverages will be served to guests while they are seated by our staff, no guest is to seek service at our bar at any time.
- Currently all functions require a drinks package to be purchased, bar tabs will not be available. Guests requesting to purchase drinks outside the package selected, can do so, from a designated staff member, who will take their order at their seat and will bring their requested drink to them once obtained from the bar. Payment for drinks purchased outside the package selected, will be done via a portable eftpos terminal, no cash payments will be accepted.
- All functions will also require a catering package to be purchased. Current packages do vary from our regular offerings and have been designed so that individual portions can be provided directly to guests whilst seated. No buffet style packages are currently available.
- All cutlery, plates, glasses and rubbish will be collected by our staff, while guests remain seated. Please note, we will be using more single use items during this time, including plastic and paper products.

Guest hygiene

- All guests are to maintain good personal hand hygiene by washing their hands regularly and thoroughly and/or using hand sanitiser.





- Maintain good respiratory hygiene by coughing or sneezing into their elbow or tissue, and then disposing of tissues immediately.
- Avoid contact with our staff and other guests not within their immediate household (do not touch, shake hands, hug or kiss).
- Advise a staff member immediately if they notice that a bathroom or other area on the vessel requires cleaning and sanitising.

Disembarking the vessel

- All guests are required to remain seated upon docking; management of disembarking to avoid queuing will be managed by staff.
- Guests are asked not to remain on the wharf once disembarking the vessel, please do not gather in groups, and maintain social distancing.
- We strongly advise for guests to travel to/from the departure wharf using private transport. We also ask guests to avoid traveling to/from the departure wharf in large groups, where possible, especially if using public transport.

Acknowledgement

I _____ confirm that I have read and understood the above Covid Safe Fact Sheet which outlines the current restrictions and guidelines, that will apply myself and to all my guests attending my function aboard MV Supercat, operated by Sydney Event Cruises PTY LTD, on the date of ___ / ___ / ___

I agree, once my booking has been confirmed, that I will take responsibility of forwarding on the information provided by to me by Sydney Event Cruises PTY LTD to send to my guests attending my





function in relation to Conditions of Entry on to the vessel, MV Supercat, as well as any updates sent in regards to any changes made by NSW Health.

I understand that the current guidelines and restrictions outlined in this fact sheet are subject to change, based on current health orders issued by the government and NSW Health.

I confirm, if signing on behalf of a business or organisation, that I am authorised to sign this document on behalf of the said business or organisation.

Name: _____

Business/Organisation (if applicable): _____

Signature: _____

Date: _____

Witness Name: _____

Signature: _____

Date: _____

