



Board of Director Regular Meeting Minutes

June 22, 2021 Recorder: Donna Halvorsen

1. **Call Meeting To Order:** Jeff Nickerson called meeting to order at 10:01am.
2. **Roll Call:**

Chair	Klawock	Jeff Nickerson	present via teleconference
Vice Chair	At Large	Dee Dee Jeffreys	present via teleconference
Sec/Tres	Craig	Otis Gibbons	present via teleconference
Director	Thorne Bay	Harvey McDonald	present via teleconference
Director	Coffman Cove	Brian Wilson	present via teleconference
Director	Hydaburg	Anthony Christianson	absent

Staff present via teleconference: Walter Marsh, Ron Curtis, Chrissy Torsey Lucero and Donna Halvorsen

Public present via teleconference: Brenda McDonald and Sam Mooney

3. **Approval of Agenda** Motion: Approve agenda as presented; moved by Dee Dee Jeffreys and seconded by Harvey McDonald. Motion approved unanimously.
4. **Approval of Minutes** Motion: Approve minutes from March 23, 2021; moved by Harvey McDonald and seconded by Dee Dee Jeffreys. Motion approved unanimously.
5. **Public Comment** None
6. **Correspondence** None
7. **Manager's Report**
 - 1) *On June 10, 2021, the Centers for Disease Control and Prevention (CDC) announced that it will be amending its Face Mask Order to not require people to wear a mask in outdoor areas of conveyances (if such outdoor areas exist on the conveyance) or while outdoors at transportation hubs. Until CDC can amend the Order, the CDC announced it will exercise its enforcement discretion to not require wearing a mask in outdoor areas of transportation conveyances (if such outdoor areas exist on the conveyance) or while outdoors at transportation hubs. This is a slight change it is our intent right now to operate as we have been.*
 - 2) *Funding Status – To date we have received confirmation of a 250K legislative grant in the FY22 budget. We have also secured 6M over the next two years FHWA CRRSAA funds to replenish the reserves we expended last year in order to keep operating. We have begun receiving our delinquent 5311 grants from 2021 and we have been granted the maximum 1.1M in 5311 grants for FY22.*
 - 3) *Met with Senator Sullivan and his staff on 4-30 and again on 5-1. I also met Senator Murkowski and her staff on 6-5. I put forth a plan called "IFA +20". This plan is what do we need in order assure 20 more years of IFA service. An appropriation request in the amount of approx. 4.5M has been submitted for*

consideration in the current Infrastructure Bill, through Murkowski's office. I also met with Robert Venables of SE Conference on 6-16 to garner regional support for the plan.

- 4) *Operating Status – We are currently running 7 days a week. We are operating at a capacity of 145 passengers or approx. 75% capacity.*
- 5) *M/V Prince of Wales status – Pier side*
- 6) *MV Stikine Status – In Operation*
- 7) *Over the last year the management team has reviewed and revised the employee handbook. We are submitting our work for Board approval.*
- 8) *Over the next year we are going to tackle company policies. We will try to update them quarterly through our review process and then submit to the board at the regularly scheduled meetings for approval.*
- 9) *Staffing – At present we are down 2 FTE and 2 PTE.*

8. Old Business

9. New Business

- a) Motion: Accept appointment of Sam Mooney to Hydaburg Director seat; moved by Dee Dee Jeffreys and seconded by Brian Wilson. A roll call vote was taken and motion passes.

Klawock	Jeff Nickerson	yes
At Large	Dee Dee Jeffreys	yes
Craig	Otis Gibbons	yes
Thorne Bay	Harvey McDonald	yes
Coffman Cove	Brian Wilson	yes

Motion: The IFA BODs acknowledge there is no conflict of interest with Sam Mooney regarding his ownership of Haida Vending; moved then modified by Dee Dee Jeffreys and seconded and modification okayed by Harvey McDonald. Motion approved unanimously.

- b) No nominations at this time, and item is tabled for now. Dee Dee Jeffreys remains on the Board until the position is filled.
- c) Nominate and appoint Officers:

Motion: Appoint Officer for Chair; Otis Gibbons nominates Jeff Nickerson and is seconded by Brian Wilson. Motion: Sam Mooney moves to close nominations and appoint Jeff Nickerson to Chair and is seconded by Dee Dee Jeffreys. Motions approved unanimously.

Motion: Appoint Officer for Vice Chair; Otis Gibbons nominates Harvey McDonald and is seconded by Dee Dee Jeffreys. Motion: Dee Dee Jeffreys moves to close nominations and appoint Harvey McDonald to Vice Chair and is seconded by Brian Wilson. Motions approved unanimously.

Motion: Appoint Officer for Sec/Treasurer; Dee Dee Jeffreys nominates Otis Gibbons and is seconded by Brian Wilson. Motion: Dee Dee Jeffreys moves to close nominations and appoint Otis Gibbons to Sec/Treasurer and is seconded by Brian Wilson. Motions approved unanimously.

- d) Motion: Accept Resolution No. 2021-06 to approve FY2022 Budget Public Hearing and Adoption; moved by Otis Gibbons and seconded by Dee Dee Jeffreys. A roll call vote was taken and motion passes.

At Large	Dee Dee Jeffreys	yes
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Craig	Otis Gibbons	yes
Thorne Bay	Harvey McDonald	yes
Coffman Cove	Brian Wilson	yes
Klawock	Jeff Nickerson	yes
Hydaburg	Sam Mooney	yes

- e) Motion: Accept Resolution No. 2021-07 to approve Christine Harrington’s FY2020 Audit Report; moved by Harvey McDonald and seconded by Dee Dee Jeffreys. Motion approved unanimously.
- f) Jeff states that Ron has expressed interest in continuing his contract. Dee Dee asks if Ron needs any changes to contract, and reply is no. Otis suggests putting off action until next meeting where we can have an executive session to address the performance review, and other Directors agree. Sam states that since he isn’t up-to-speed on GM contract information, he will abstain if item is voted on today. Chrissy states that the original agreement expired June 30, 2020 and suggested extending expiration, have BOD workshop for evaluation process and have a meeting after that. Jeff states we can have a Special meeting then go into Executive Session where Sam will get the GM contract information and do GM Performance Review then reconvene to Special meeting and take action. Harvey suggests correcting expired contract today, and offers to bring Evaluation form up-to-date, send out to BODs for input then set date for Special meeting with Exec Session. Jeff states he would like to expedite this process as much as possible. Motion: Extend General Manager’s Contract through August 31, 2021; moved by Dee Dee Jeffreys and seconded by Brian Wilson. Motion approved unanimously.
- g) Motion: Accept Resolution No. 2021-08 to approve Modifications to Employee Handbook to include the additional change to Section 7.3; moved by Dee Dee Jeffreys and seconded by Otis Gibbons. Motion approved unanimously.
- h) Motion: Accept Resolution No. 2021-09 approve Modifications to Walk-on fares for Adult, Child and Seniors and for vehicles 8’-25’; moved by Sam Mooney and seconded by Dee Dee Jeffreys. A roll call vote was taken and motion passes.

Chair	Klawock	Jeff Nickerson	yes
Vice Chair	At Large	Dee Dee Jeffreys	yes
Sec/Tres	Craig	Otis Gibbons	yes
Director	Thorne Bay	Harvey McDonald	yes
Director	Coffman Cove	Brian Wilson	yes
Director	Hydaburg	Sam Mooney	yes

10. **Board Comments** Sam thanks BOD for accepting him onto the Board, and that he has been persuing getting on the Board since he was an employee of the company, and feels he will have good insight from that perspective.
11. **Schedule Next Meeting** TBA
12. **Adjournment** Motion: Adjourn meeting at 11:06am; moved by DeeDee Jeffreys and seconded by Brian Wilson. Motion approved unanimously.