



JOB DESCRIPTION- May 2020

Job Title: Deckhand I

Immediate Supervisor: Mate

Summary of Responsibilities:

The Deckhand will be responsible for the primary enforcement of security in port and while the vessel is underway, the safety and satisfaction of passengers on board IFA vessels while in port and while underway. Maintenance and cleaning of the passenger cabin, main deck, and terminal grounds in a safe manner. Emergency response as directed by Mate or Master. Standard line handling and watch duties including night watch on a rotation basis.

As leaders in the marine transportation industry IFA employees are responsible to instill an atmosphere with passengers that riding the ferry is a pleasure, not just a need. To that end every IFA employee is responsible for overall passenger safety and satisfaction. All necessary steps must be taken to correct conditions or to report conditions that could endanger passenger safety or satisfaction in any manner both on and off the vessels. This includes IFA vessels, vehicles, access ramps, offices, terminals, and terminal grounds.

Specific Duties:

Deckhand I, sea duties will include but not be limited to:

- Enforcement of Vessel Security Plan (VSP) including: security screening for passengers and vehicles; conducting security patrols and detecting, deterring and reporting any security threats, breaches and incidents to Master or Mate;
- Front line crew member for customer service including: assisting passengers with boarding and disembarking the vessel, answering questions, gaining access to medical room, minor dispute resolution, and assisting with luggage as requested;
- Participate in all drills and trainings;
- Perform tasks necessary to keep vessel clean, safe and in good order including but not limited to: wash vessel windows, (inside and out); clean and supply rest rooms; clean day rooms, storage areas, gear lockers, car deck and passenger cabins; empty trash receptacles;
- Assist with vessel line handling during arrival and departure from dock, which includes lifting/pulling up to 70lbs of weight in various weather conditions without assistance or supervision;

- Assist with maintenance of safety and other related deck equipment as assigned by Master or Mate, including line repair and splicing;
- Assist Mate in emergency response situations and evacuations;
- Driving of the luggage cart on and off the vessel.
- Random baggage screening.
- Random Vehicle screening as per guidelines and reporting daily.
- Validation of passenger information and ticket collection.
- Other duties as assigned by the Master or the Mate.

Deckhand I night watch duties will include but not be limited to:

- Provide security watch over vessel and terminal facility during night hours;
- Maintain IFA vessel security plan and No Visitor Policy in compliance with State and Federal regulations;
- Tend and adjust lines as needed and monitor transfer bridge apron for tide change and weather conditions;
- Clean vessel and or other duties as assigned;
- Maintain safe conditions in all areas of passenger and other IFA related traffic including access ramps and areas surrounding the terminals as needed throughout the night, and
- Assist the Chief Engineer, Operations Manager or Master with any maintenance projects and/or other duties assigned during night watch hours.
- Make frequent rounds to all spaces of the vessel for machinery checks, bilge level checks, or anything out of the ordinary;
- Report any security, equipment, machinery issues or requests for assistance to Operations Manager in a timely manner;
- Remove snow and other debris from vessel decks, transfer bridge, staging area, walkways surrounding the terminal.
- Salt walkways and all IFA related foot traffic areas..
- Clean grounds keeping equipment after use and store properly. Keep storage areas clean and orderly.
- Assist the Operations Manager with any maintenance duties during night watch including but not limited to stocking, weekly inventory reporting, maintenance and/or repairs to machinery and auxiliary equipment;
- Other duties as assigned by Operations Manager.

Knowledge and Abilities:

- Knowledge of security procedures as they apply to this position.
- Knowledge of maintenance procedures for vehicle/passenger deck and passenger cabin;
- Knowledge of IFA firefighting, MOB and abandon ship procedures;
- Knowledge of the location, function and operation of all normal and emergency equipment in the deck department;
- Knowledge of appropriate use of personal protection and safety equipment (ear plugs, safety glasses, etc.);

- General knowledge of nautical terms, commands and signals; principal knots, splices and hitches;
- Ability to interact with customers, and fellow employees in a professional and courteous manner.
- Ability to use hand and power tools for cleaning and general maintenance;
- Ability to communicate effectively both orally and in writing;
- Ability to climb and work on rigging and masts for repairs and maintenance;
- Ability to work in varying weather conditions and lift lines weighing up to 70lbs;
- Ability to function effectively under time constraints and in emergency situations;
- Knowledge of vessel security procedures and emergency contact procedures;
- Must understand mooring and line handling, knots, rigging, winches, capstans, and related deck gear;
- General knowledge of vessel arrangement and ability to recognize a potential situation that could be detrimental (fire, flooding, etc.) to vessel;
- Ability to function effectively under time constraints and in emergency situations;
- Thorough knowledge of all cleaning procedures, supplies, and tools (both electrical and hand); know all cleaning agents being used and protective clothing required;
- Knowledge of lighting and electrical outlets throughout the vessel;
- Ability to recognize unsafe ground conditions and determine best method to correct;
- Must be self-motivated and have the ability to work efficiently and effectively with minimum supervision.

Certificates and Credentials:

- Transportation Workers Identification Credential (TWIC)
- Current First Aid/CPR certificate
- Valid Alaska drivers license

Uniform Requirements:

All IFA vessel crew members must be well groomed and are always required to wear IFA uniform while ~~loading and unloading the vessel and while the vessel is underway~~ on duty. IFA Uniform consists of black pants and IFA shirt, vest or jacket and hat (optional). Uniforms must be neat and clean and worn in a professional manner that clearly indicates IFA crew member.

Compensation

This is a full-time hourly position with full benefits. Benefit package includes vacation, sick and holiday pay, health and life insurance, PERS retirement program, Alaska Supplemental Annuity Retirement benefits, IFA travel benefits and optional supplemental life and disability insurance. Optional benefits require payment from employee.