



# Board of Director Regular Meeting (with Executive Session) Minutes

March 25, 2020

Recorder: Donna Halvorsen

1. **Call Meeting To Order:** Jeff Nickerson called meeting to order at 10:15am.

2. **Roll Call:**

Chair	Klawock	Jeff Nickerson	present via teleconference
Vice Chair	At Large	DeeDee Jeffreys	present via teleconference
Sec/Tres	Craig	Otis Gibbons	present via teleconference
Director	Thorne Bay	Harvey McDonald	present via teleconference
Director	Coffman Cove	Brian Wilson	present via teleconference
Director	Wrangell	Patricia Gilbert	present via teleconference
Director	Hydaburg	Anthony Christianson	present via teleconference at 10:25am

Staff Present: none

Staff present via teleconference: Ron Curtis, Chrissy Torsey Lucero and Donna Halvorsen

Public Present: None

Public present via teleconference: None

3. **Approval of Agenda** Motion: Approve agenda as presented; moved by Harvey McDonald and seconded by DeeDee Jeffreys. Motion approved unanimously.

4. **Approval of Minutes** Motion: Approve minutes from December 4, 2019; moved by Dee Dee Jeffreys and seconded by Harvey McDonald. Motion approved unanimously.

5. **Public Comment** Otis Gibbons stated that the City of Craig held an emergency meeting to declare that people 'shelter in place,' and there were strong opinions from everyone participating that they would like to see whole island shut down. Lots of questions about why planes and ferry are still running; people want complete isolation. He continues that we need to be ready to deal with that type of question. Ron Curtis stated that we were asked by Governor's staff to continue to run to facilitate those needing to return home or those with critical transport needs. He continued that we are considered Critical Infrastructure per Mandates so we were asked to continue to provide service. Jeff asked, do we have a choice, could we stop sailing? Ron answers that we always have a choice but that it isn't as simple as ceasing operations. If we were to cease operations, we would have to notify DOT and FTA; there are concerns that if we don't use the boat or terminal we might have to pay the Federal Government back part of what they've funded. So to completely cease operations we would need to contact FTA. DeeDee Jeffreys asked if we could run but not take passengers or vehicles. Ron stated that currently we are asking that only Essential or Critical travel occurs and we have limited passenger capacity to 40 so we can facilitate the 6' social distancing requirements. We are also cleaning and disinfecting vessel and terminals per CDC recommendations. Essential or Critical travel includes but not

limited to those needing chemo, blood transfusion or other necessary medical care; herring row or other fishery product transport; groceries or fuel or nonfood supplies purchased or picked up; services by plumbers or electricians or carpenters; or again those needing to get home. Ron continued that when talking to Governor staff at some point it is believed there will be a moratorium on civilian traffic by plane or boat etc but at this time we are asked to continue traveling even if at reduced schedule to keep the flow of needed supplies and travel options going. Jeff Nickerson stated that the BODs are getting many calls from concerned people. Ron stated that we have all the Mandates on our website and at our terminals and it may seem like the easy answer is to shut everything down but we are service that people have come to depend on and that people's lives revolve around and we're not just transporting people for pleasure in fact those people are not traveling right now - the people riding our boat right now have critical or essential travel needs. Jeff stated that he's seen many college students coming home. Anthony Christianson asked if we could put additional postings about the 14-day self-quarantine requirement because people are very concerned about travelers going from KTN to POW. He continued that many people are coming to POW and we need to do our part to help slow the spread of the virus so we need to make sure people know about the 14-day self-quarantine. Harvey McDonald asked if people just coming through airport is included in 14-day self-quarantine, Ron answered yes, including himself; he had a family emergency out of state and upon return to POW self-quarantined, and as of now the 14-day self-quarantine is mandatory for anyone traveling into the State.

6. **Correspondence** none

7. **Manager's Report** Ron summarized the written GM report and stated that we are looking to reduce sailings to 4 days per week, and asked if there were any questions. Otis Gibbons commented that we have to stay on top of STIP because with all levels of bureaucracy if you're not in STIP, someone else gets the money; Ron stated that we are in it now. Otis stated that with reduced service, we need to make an outreach effort to get info out to public of what we are doing, there is a lot of paranoia going on, and we need to let people know when we are traveling and what disinfecting measures we are taking. He continued that we need more than just posting to website, post at Post Office and where ATMs are located to get word out; we need to tamper down some of the paranoia. Otis stated that the best way to prevent paranoia is with truthful and accurate information. Harvey agreed and suggested putting article in Island Post; DeeDee suggests posting at grocery stores and Brian suggests cities will post info too and agreed with Otis-get info out so panic is lowered. Jeff agreed city hall is good place to post. Otis suggested if schedule is reduced, have excess personnel cleaning and disinfecting to show good PR and show we are doing everything we possibly can. Ron stated that we have enough shore side work to keep all personnel busy and he will try to make that even more visible.

8. **Old Business** none

9. **New Business**

- a) Motion: Accept City of Hydaburg's appointment of Anthony Christianson to IFA BOD seat; moved by Otis Gibbons seconded by DeeDee Jeffreys. Motion approved unanimously.
- b) Expiring BOD seats for City of Craig and City of Klawock. Letters were sent to Mayors of both cities' March 12, 2020 requesting they appoint a person to their IFA BOD seat which expire June 30, 2020. They were asked to appoint someone before June 1 so IFA BODs could accept the appointments at our Regular meeting in June 2020.

c) Budget revisions for FY2020. Motion was made by Harvey McDonald and seconded by DeeDee Jeffreys then both agreed to withdraw their motion. Chrissy Torsey-Lucero will present revision information possibly for June 2020 meeting.

d) Motion: Approve Resolution No. 2020-05 to accept FY2021 Budget First Reading; moved by DeeDee Jeffreys and seconded by Brian Wilson. A roll call vote was taken and motion passes.

Chair	Klawock	Jeff Nickerson	yes
Vice Chair	At Large	Dee Dee Jeffreys	yes
Sec/Tres	Craig	Otis Gibbons	yes
Director	Thorne Bay	Harvey McDonald	yes
Director	Coffman Cove	Brian Wilson	yes
Director	Wrangell	Patricia Gilbert	yes
Director	Hydaburg	Anthony Christianson	yes

e) Motion: Approve Resolution No. 2020-06 to accept Christine Harrington's Financial audit report; moved by DeeDee Jeffreys and seconded by Harvey McDonald. Chrissy Torsey-Lucero stated Christine has been auditing the IFA for many years so she knows our business and there were no findings. Motion approved unanimously.

f) Motion: Approve Resolution 2020-07 to accept IFA Marijuana policy; moved by DeeDee Jeffreys and seconded by Otis Gibbons. Motion approved unanimously.

g) Motion: Approve Resolution 2020-08 to accept MOU with American Red Cross; moved by DeeDee Jeffreys and seconded by Brian Wilson. Motion approved unanimously.

h) Discussion of Sensational Saturday Sale and stats. Donna asked BODs to discuss options and ask questions about the sale now so we could be ready when we need to decide if we offer the sale in January and February 2021. She continued that this is the 7<sup>th</sup> year we've been offering the sale and the stats seem to indicate that the sale isn't increasing ridership, and possibly the only reason to offer the sale is for PR. Ron commented that the data does not indicate that ridership has increased on Saturdays and that he doesn't believe that its best to offer a discount without getting intended result. Brian stated that if it's not working, he didn't think we need to do it. Harvey agreed and stated that if we end it, we need to make it known to the public in advance. DeeDee stated she was glad it is on table to discuss but to wait to make a decision. Jeff stated that he understood what Ron is saying but wonders if it is a good idea to have it so we can say we are having a sale, like a good PR thing. Ron stated that this sale is in conjunction with Driver Free so its really a double sale. Donna will get input from BODs before June meeting as to whether they want this item on agenda as a discussion or motion item.

#### 10. Executive Session

Motion: Recess Regular BOD Meeting at 11:16am and enter into Executive Session in order to maintain a reasonable expectation of privacy for the purpose of discussing internal personnel structures; moved by DeeDee Jeffreys and seconded by Brian Wilson. Motion approved unanimously.

#### 11. Reconvene Regular Meeting

Motion: Reconvene Regular BOD Meeting from Executive Session at 11:45am; moved by DeeDee Jeffreys and seconded by Brian Wilson. A roll call vote was taken and motion passes.

Vice Chair	At Large	DeeDee Jeffreys	present via teleconference
Director	Thorne Bay	Harvey McDonald	present via teleconference
Director	Coffman Cove	Brian Wilson	present via teleconference
Director	Wrangell	Patricia Gilbert	present via teleconference
Chair	Klawock	Jeff Nickerson	present via teleconference

Staff present via teleconference: Ron Curtis, Chrissy Torsey-Lucero and Donna Halvorsen  
No public present

**12. Action items from Executive Session**

Motion: Approve that General Manager obtain legal counsel from a Maritime Lawyer to address item discussed during Executive Session; moved by DeeDee Jeffreys and seconded by Brian Wilson. A roll call vote was taken and motion passes.

Vice Chair	At Large	DeeDee Jeffreys	yes
Director	Thorne Bay	Harvey McDonald	yes
Director	Coffman Cove	Brian Wilson	yes
Director	Wrangell	Patricia Gilbert	yes
Chair	Klawock	Jeff Nickerson	yes

**13. Board Comments** Brian suggests that when we put announcement out about reduced sailings, we make it clear that it's because of low ridership and not due to virus scare. Ron commented that managers will meet and come up with a schedule that is dependable and still provides service as much as possible; this is uncharted territory and we just want to do what's right. Otis called in at this point. Ron asked how we get Resolution 2020-09 accomplished and all agree that we will call an Emergency meeting for March 26, 2020 at 1pm, agenda and meeting materials to follow shortly.

**14. Schedule Next Meeting** Emergency meeting tentatively scheduled for March 26, 2020 at 1pm and Regular meeting tentatively set for June 2020.

**15. Adjournment** DeeDee Jeffreys moves to adjourn meeting and is seconded by Harvey McDonald. Motion approved unanimously, and Jeff Nickerson adjourned meeting at 11:50am.