



Board of Director Special Meeting Minutes

Monday June 24, 2019 Recorder: Donna Halvorsen

1. **Call Meeting To Order:** Harvey Mc Donald called meeting to order at 10:04am.
2. **Roll Call:**

Chair	Thorne Bay	Harvey McDonald	present
Vice Chair	Klawock	Jeff Nickerson	absent
Sec/Tres	Craig	Otis Gibbons	present
Director	Coffman Cove	Brian Wilson	present via teleconference
Director	At Large	DeeDee Jeffreys	present via teleconference
Director	Wrangell	Patricia Gilbert	present via teleconference
Director	Hydaburg	Anthony Christianson	absent

Staff Present: Dennis Watson, Chrissy Torsey-Lucero and Donna Halvorsen

Staff present via teleconference: Walter Marsh

Public Present: Bradley Clark and Barbi Armstrong

Public present via teleconference: Charles Davis

3. **Approval of Agenda** Motion: Approve agenda as presented; moved by Harvey McDonald and seconded by Otis Gibbons. Motion approved unanimously.
4. **Public Comment** N/A
5. **Correspondence** N/A
6. **Old Business**
 - a) GM Position discussion: Harvey explains that we had a total of 18 applicants for the GM position and the BOD were directed to select their top 3 applicants. Based on BOD input, all Board Members agree that the three top applicants are Bradley Clark, Ronald Curtis and Charles Davis. Harvey continues that the next step is to set up interviews. Dennis states that Chrissy will rent Sunnahae Lodge for interviews and that each one should take 30-45 minutes, and Harvey agrees that this is a realistic timeframe. Otis asks if we want to get staff to check references, and Dennis states he will work with Chrissy to do that. DeeDee states she would like to see a list of questions so candidates are asked the same questions, and Harvey agrees. Dennis agrees as well and continues that if the Board has questions they would like asked, send them to Chrissy and they will work up a complete list of questions. DeeDee also asks if Chuck Davis in on POW, and he replies he will be on POW through mid-August. Patty asks if there is a board for the interview process and if staff is included in that? Dennis answers that Managers would be present and any Board Member who wishes to participate would be present (or by teleconference.) Otis asks if we should schedule a lunch or a time frame where all could gather informally to talk, and Dennis states that it's up to Board and what works for applicants. After input from Board and Managers, date of interviews is narrowed to Monday July 8, 2019 at 10am. Patty explains that according to our Bylaws we are required to follow the Open Meetings Act which states that we do this publicly but because the interviews are private,

we can handle this properly by holding a meeting then going into Executive Session to do them. All agree that the Special Meeting will begin at 10am then we will adjourn and go into Executive Session to perform interviews then resume Special Meeting. Dennis states that we can put other items, if any, on the agenda after the Executive Session. Harvey states that Chrissy will schedule each applicant for 1 hour intervals beginning at 10am, 11am and 12pm.

7. **Board Comments**

- Harvey states that he will be stepping down from Chairperson for the next appointment of officers; he still wants to stay on the Board but just needs a break and wants to allow someone else the opportunity to be Chair.
- Harvey states that our Bylaws say that if a Board Member does not participate for 3 consecutive meetings, we have to question whether they should stay on the Board; we have avoided that option but it has been a long time since we've heard from Hydaburg. Dennis states we can write a letter stating he needs to participate or appoint someone who can so we can move on; Harvey and Dennis agree that Donna will write the letter.
- Dennis gives update on recent facebook/email complaints; the IFA has an employee who changed our loading process which led to leaving a bunch of walkons out in the elements for quite awhile in Ketchikan. It is also a problem in Hollis because the terminal cannot hold 80 to 100 people comfortably. Loading vehicles first has not been IFA practice so Dennis talked with Operations Manager Rich Rogers and Rich will get with the employee to make sure we load passengers first. There may be a situation where passengers aren't loaded first, but it will be a rare occurrence involving extenuating circumstances. Dennis continues that there were a large number of people left out in the cold and a lot of them were elders. Dennis states he was able to talk to the people writing the facebook/email chain and explain what we were doing to resolve the issue and they seemed pleased.
- Barbi asks if IFA has decided on Lifetime Travel for Spouses Benefit, and Dennis replies that it is being discussed and there are a few complications and we need to see if they can be ironed out but we'll let everyone know.

8. **Schedule Next Meeting** There will be a Special Meeting with Executive Session on Monday July 8, 2019 at 10:00am

9. **Adjournment** Harvey McDonald moved to adjourn meeting at 10:35am and DeeDee Jeffreys seconded it. Motion approved unanimously.