



Board of Director Regular Meeting Minutes

June 14, 2017 Recorder: Donna Halvorsen

1. **Call Meeting To Order:** Harvey Mc Donald called meeting to order at 10:00am.
2. **Roll Call:**

Chair	Thorne Bay	Harvey McDonald	present
Vice Chair	Klawock	Jeff Nickerson	present
Sec/Tres	Craig	Otis Gibbons	present
Director	Wrangell	Patricia Gilbert	present via teleconference arriving 10:05
Director	Hydaburg	Anthony Christianson	absent
Director	At Large	Dee Dee Jeffreys	present via teleconference arriving 10:15
Director	Coffman Cove	Brian Wilson	present via teleconference

Staff Present: Dennis Watson, Rich Rogers and Chrissy Torsey-Lucero,
 Staff present via teleconference: Walter Marsh and Donna Halvorsen
 Public Present: None
 Public present via teleconference: None

3. **Approval of Agenda** Motion: Approve agenda with added item g) Alaska Center for Energy & Power; moved by Harvey McDonald and seconded by Brian Wilson. Motion approved unanimously.
4. **Approval of Minutes** Motion: Approve minutes from March 15, 2018; moved by Harvey McDonald and seconded by Otis Gibbons. Motion approved unanimously.
5. **Public Comment** none
6. **Correspondence** none
7. **Manager's Report** see Dennis's email dated 6/13/18
8. **Old Business**

- a) Motion: Accept appointments for Director seats from Thorne Bay for Harvey McDonald and Coffman Cove for Brian Wilson; moved by Harvey McDonald and seconded by Otis Gibbons. A roll call vote was taken and motion passes.

Chair	Thorne Bay	Harvey McDonald	yes
Vice Chair	Klawock	Jeff Nickerson	yes
Sec/Tres	Craig	Otis Gibbons	yes
Director	Coffman Cove	Brian Wilson	yes
Director	Wrangell	Patty Gilbert	yes

- b) Motion: Approve to offer Sensational Saturday Vehicle Discount Sale January and February 2019 and cancel the Weekly Sale; moved by Harvey McDonald and seconded by Otis Gibbons. A roll call vote was taken and motion passes.

Vice Chair	Klawock	Jeff Nickerson	yes
Sec/Tres	Craig	Otis Gibbons	yes
Director	Coffman Cove	Brian Wilson	yes
Director	Wrangell	Patty Gilbert	yes
Chair	Thorne Bay	Harvey McDonald	yes

- c) Update on FareHarbor: Donna states that we went live June 1, 2018 and had an executive from FareHarbor come here to train Agents, Pursers and Accounting and be here for the go live date. FareHarbor is a complex system and has all the ticketing functionality and reports we need. The ticketing system and reports generate exactly what we need, and in fact provides one report Accounting has never had in any previous ticketing systems. The one function we still need is to have traveler name on the ticket. The QR code is on each individual ticket and accounts for and scans each person or vehicle individually but the name on the ticket is whoever the main contact is. FareHarbor hasn't had clients up until now that need this feature, so it is in development and they are confident that it will be available in a timely timeframe. The 6% Online Convenience fee is paid directly to FareHarbor and booking Online is very user friendly and fast.
- d) Motion: Accept Resolution No. 2018-02 approving final draft of FY2019 Budget as presented; moved by Harvey McDonald and seconded by Dee Dee Jeffreys. A roll call vote was taken and motion passes.

Sec/Tres	Craig	Otis Gibbons	yes
Director	Coffman Cove	Brian Wilson	yes
Director	At Large	Dee Dee Jeffreys	yes
Director	Wrangell	Patty Gilbert	yes
Chair	Thorne Bay	Harvey McDonald	yes
Vice Chair	Klawock	Jeff Nickerson	yes

- e) General Manager position discussion: Dennis states that he's had a lot of discussion with staff as to where to go with this position and he believes that an abbreviated version would work for GM position. Maybe hire someone who lives in Juneau who could make sure grants are in order, but with these issues with the FHWA money it may be difficult to parcel this off. We're going to have to discuss if hiring a lobbyist and parceling out duties to existing management staff, so we can save some money, is a viable option. We need to have this in place by end of summer so right now start emailing each other about the things you feel strongly about or things you think will or won't work. Dennis says he has enjoyed his work with the IFA and that we have made good headway on many things. He states that he could help with dealing with Juneau because he is so familiar with the process and the politicians, and he has so much institutional information about the IFA in his memory, so he can be a resource for us. He states he will not leave IFA in the lurch and that there are a lot of talented people out there. Dee Dee suggests sending out a notice to all IFA staff and Board asking for their input on this decision. Dee Dee will draft letter for Chrissy to send out.
- f) Motion: Accept Resolution No. 2018-04 adopt and implement Drug & Alcohol Policy; moved by Harvey McDonald and seconded by Patty Gilbert. Motion approved unanimously.
- g) Alaska Center for Energy & Power: Dennis states he would like some direction from the Board to look into whether our ferries could be run off electric power. It would be a good opportunity if we work with Karen Peterson and George Roe with Alaska Center for Energy & Power to generate a lot of information for both electric generation and possibly for a more efficient diesel generation system. It's getting harder to find federal funds to get what we need done so this

might be an avenue to get there. It may be something that will work for IFA or it could be some combination of diesel and alternative energy systems. It's an up and coming thing in the ferry realm. This research is at no cost to the IFA; they will come to us and evaluate possibilities if we are interested in further investigation. Motion: Accept that Dennis Watson researches if converting any IFA vessel to electric with help of Alaska Center for Energy & Power; moved by Harvey McDonald and seconded by Patty Gilbert. Motion approved unanimously.

9. **Board Comments**

Board discusses 3 positions open saying that this is busy season and tough time to have to hire; Chrissy states we have received several applications. Jeff asks if wages are competitive and Chrissy states the fringe benefits make it complete (medical, pers, free travel.)

Jeff asks if name tags would make it easier for staff to be identified when needed, and Dennis states yes maybe have just the first name on the tag; TWIC and IFA IDs are not always readily visible. Dennis will add ID tags item to next manager meeting.

Harvey asks if completion of parking AND retrofit is end of June and Dennis states yes.

Parking liability is discussed and Dennis explains that MOU with state is outdated and that he will make sure it's taken care of before he leaves. He explains that we have an MOU with State signed in 2002 that allows us to operate the parking lot, but since then the State has built a float plane dock next to us and those customers use the parking too. The MOU is not clear on liability so Dennis will get with the current regional director and get it updated to clarify under current operations; its an important document that is referenced often.

Harvey comments that insurance deductible has increased due to several recent incidents. Dennis says that there are no faults or patterns to this and is something we have to work through. Chrissy states that she was told by under writers that we can reduce the deductible by having several years with no incidents.

10. **Schedule Next Meeting** TBA but tentative early August for face-to-face and training with overnight in Ketchikan.

11. **Adjournment** Motion: Adjourn meeting at 11:24am by Harvey McDonald.