



**National
Railroad
Museum®**

The Great Pumpkin Train COVID-19 Safety Message

September 9, 2020

Safety is especially important to us at the National Railroad Museum®. We have put together a 12-page comprehensive COVID-19 Safety Plan for the Great Pumpkin Train event that will be used in addition to our 40-page general COVID-19 safety plan for the Museum's daily operations.

The following are highlights of the Museum's COVID-19 Safety Plan.

Trains

- Occupancy has been reduced to **less than 50 percent** to allow for greater physical space between groups on the train cars. The open-air car is limited to 40 riders, the Josephine will have 30 riders, and the Bi-Level to 40 riders during each train ride.
- This year you may also choose to walk to the pumpkin patch and carry your pumpkin back rather than take the train. Our staff will be here to assist.
- Passengers will be seated by the crew from the back of the car to the front to limit groups from passing less than six feet from each other.
- All train crew and passengers are required to wear masks.
- The trains are sanitized before each train ride.
- Social distancing markers will be set up in the lines.
- Hand sanitizing stations will be available near and on the trains.
- No food or drink may be consumed on the train.
- No diaper changing on the train.

Activities

- Crafts are "take and make."
- Most activities will be held outdoors. Please dress appropriately for the weather.
- Groups will be seated six feet away from other groups during all theater-based activities.
- The pumpkin patch is designed to allow for social distancing between groups while allowing everyone to have a selection of pumpkins to choose from.
- Reusable activity items will be cleaned after each group using a disinfectant found on the EPA's List N.
- Social distancing will be enforced in lines to get on the trains and to participate in all activities.
- Cleaning will occur in the theatre between each session of Bingo, Storytime, and the movie.
- A physical distance of 6 feet will be enforced with markers throughout the Museum.
- Each activity station will have a bottle of hand sanitizer for visitors to use before and after they participate.

- Museum staff and volunteers are required to wear masks at all times. Patrons ages 3 and older are required to wear masks on the trains, inside the Museum, and outdoors when taking part in the activities and at the Pumpkin Patch.
- Tables will be sanitized a minimum of once per hour and as needed with a disinfectant found on the EPA's List N.

Food Vendors

- Food vendors will be outside of the Museum.
- Picnic tables and grass picnic areas will be spaced over six feet from each other.
- A physical distance of six feet per group will be encouraged with the use of markings for all food lines.
- Hand sanitizer is available for use at each vendor and picnic area.
- Vendors are required to wear masks. Patrons must wear masks when standing in line and ordering food.
- Vendors must follow guidelines for food vendors as described by the Brown County Public Health Department and follow the Museum's COVID-19 policies.

Cleaning

- Bathrooms and common areas clean will be cleaned and sanitized throughout the day.
- Volunteers and staff will disinfect throughout the day using EPA List-N disinfectants.
- All staff, vendors, and volunteers are required to wear masks.

Patron Responsibilities

Patrons attending The Great Pumpkin Train will be asked to do the following:

- Remain six feet away from other groups.
- Wash your hands or use hand sanitizer frequently.
- Wear a mask that covers both your nose and mouth. Children under the age of five-years-old and those who cannot remove a mask without assistance are exempt.
- If you are feeling ill or exhibiting symptoms of any illness, please stay home.

Those who chose not to wear a mask inside the train, inside Museum buildings, when in line or at the pumpkin patch during the event or is visibly ill will be asked to leave immediately. No refunds will be given.

Refunds

Should the Museum find that it cannot safely operate the event, it will be canceled. If the Museum cancels the event, tickets will be transferred to next year's Great Pumpkin Train event. Refunds will be made upon request until October 31, 2020.

If you do not feel it is safe for you and your family to attend – and the event is still scheduled - we are happy to provide you with a gift certificate to the Museum in the same amount as the tickets you purchased. You may use this for tickets to another event, regular admission, towards a Museum membership, or in the Museum store. Questions about refunds may be sent to the Museum's store manager, Chris Gustafson, at cgustafson@nationalrrmuseum.org.

Safety Policy Questions

Questions about the Museum's COVID-19 Safety Plan or about the Great Pumpkin Train COVID- 19 Safety Plan may be directed to Jacqueline Frank, CEO, at jdfrank@nationalrrmuseum.org.