



Coronavirus (COVID-19)

Policy Brief & Purpose

This company policy includes the measures we are actively taking to mitigate the spread of coronavirus. You are requested to follow all these rules diligently, to sustain a healthy and safe workplace in this unique environment. It is important that we all respond responsibly and transparently to these health precautions.

This coronavirus (COVID-19) company policy is susceptible to changes with the introduction of additional governmental guidelines. If so, the company will update you as soon as possible.

How to Prevent the Spread of COVID-19

Everyday preventive actions to help prevent the spread of respiratory viruses include:

- Clean your hands often with an alcohol-based hand sanitizer that contains at least 60-95% alcohol or wash your hands with soap and water for at least 20 seconds. Soap and water should be used preferentially if hands are visibly dirty.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Cover your mouth and nose with a tissue when you cough or sneeze.
- Put your used tissue in a waste basket.
- If you do not have a tissue, cough, or sneeze into your upper sleeve, not your hand.
- Avoid close contact with people who are sick.
- Routinely clean all frequently touched surfaces in the workplace, such as workstations, countertops, and doorknobs with the cleaning agents that are usually used in these areas, following the directions on the label of the cleaning agent.
- Stay home when you are sick.
- Avoid shaking Hands when greeting others.

Commit to Increase Vessel Sanitation Procedures:

- Cleaning & Sanitizing Vessel
- Gangway railings
- Vessel Railings
- High Touch Areas on Vessels

*****FACE MASKS ARE REQUIRED FOR EVERYONE ABOARD OUR VESSELS, NO TOWELS OR SHIRTS ARE PERMITTED. IF YOU DO NOT HAVE A MASK YOU WILL BE ASKED TO TRAVEL WITH US ANOTHER TIME. NO EXCEPTIONS. *****

Thank you for your cooperation in trying to help stop the Spread of COVID-19.