GATEWAY CLIPPER FLEET

**Food Receiver**

**Job Requirements:**

* Unload delivery trucks and receive all products in a timely and safe manner
* Store all products in proper locations
* Move all prepared food from kitchen locations to vessels
* Clean all storage rooms and refrigeration areas
* Must be able to drive a tractor
* Implement all food, safety and health sanitation conditions
* Ensure that product orders received match the product order forms provided by manager
* Fulfill food and material requisition forms.
* Troubleshoot order issues with Purchasing Agent
* Facilitate returns of all damaged or wrong product orders
* Communicate with all levers of staff
* Maintain a well-kept appearance in accordance with company standards
* Provide excellent customer service to all customers to meet customer satisfaction
* Must be able to lift 50 lbs.
* Ability to work outdoors in all types of weather for extended periods of time
* Ability to work flexible shifts including early mornings, weekends and holidays

**Candidate Qualifications:**

* Leadership Skills – Must be able to take command when multiple orders arrive
* Organization and Time Management Skills
* Communications Skills – Team Player, Customer Oriented
* Knowledge of Inventory and Ordering Procedures

**To apply for this position with the Gateway Clipper Fleet, submit your qualifications to** **employment@gatewayclipper.com**

**The Gateway Clipper Fleet is an Equal Opportunity Employer. EOE**