

# Adirondack Railroad Job Posting



The Adirondack Railroad is a tourist passenger railway headquartered in Utica, NY with direct links to the Adirondack Mountains. We provide our customers with unique experiences onboard our trains, and offer them a view of the Adirondack Park that is unavailable anywhere else. The Adirondack Railroad is growing with its customers, offering a suite of passenger transportation services, private charters and special event train expertise. Visit [adirondackrr.com](http://adirondackrr.com) to see the advantages of our railroad.

After reviewing the job description below, please email your completed application and/or resume, specifically addressing why you could be the best candidate for this position to [erincrowe@adirondackrr.com](mailto:erincrowe@adirondackrr.com). Posting will be open until filled.  
Equal Opportunity Employer

## **Job Description:**

**Division/Department:** Railbike Division

**Job Title:** Railbike Guide

**Reports To:** Railbike Manager

**Type of position:** Non-Exempt / Hourly

**Employee Classification:** Seasonal

**Location:** Thendara, NY

**Compensation:** \$17.50 Hourly

**Job Summary:** Seasonal job as a guide for the Railbike Division. The operating season will start on May 14, 2022 through October 2022. Training for the position to begin mid-April.

**General Description:** The Guide is responsible to provide the safety information about rail bike operations prior to each departure and directs patrons in getting on and off the rail bike. The Guide is accountable to ensure that bikes are disinfected, according to established COVID-19 procedures, prior to each scheduled departure, and assisting our passengers as needed.

## **Essential Duties and Responsibilities:**

- Providing the mandatory information to ensure rider safety
- Pedaling guide railbike on multiple 7-mile round trip excursions
- Responding to customer inquiries on rail bike operations and the sights on the ride
- Providing assistance to passengers while on the trip. Fixing small issues ie. chains, dropping personal items etc.
- Maintaining a professional approach with all customers.
- Practices good judgment when making decisions regarding guest service.
- Is a strong team player and communicates professionally at all times with guests and co-workers.
- Maintains organization and flexibility in carrying out daily job duties
- Effectively handle stressful situations in a public setting and resolve guest related problems in a professional manner.
- Establishes and maintains effective professional working relationships with co-workers, directors, and other departments; working together in a positive work environment.

## **Position Requirements**

- This is a summer season position. A successful candidate will enjoy outdoor work, be physically fit, and enjoy working with the general public.
- A current valid NYS driver's license is required.
- Incumbents will require training to meet the operating rules of the organization. Training time will be paid.
- CPR/Basic First Aid training is preferred but not required.
- Must be able to lift at least 60 lbs. for short periods of time.