

Job Position:	Bus Person
Location:	Tally's Dockside & CG Hooks BBQ
Reports To:	Management
Employees Supervised:	No
FLSA Classification:	Non-Exempt
Benefits Eligible:	No

Position Summary:

Representing Tally's Dockside & CG Hooks BBQ, you support the service staff by bussing tables, as well as assisting the service staff, the kitchen staff and the dishwashers with a variety of duties as requested to provide an excellent dining experience for our patrons.

Position Duties / Essential Job Functions:

1. Bus tables on the patio, deck, bar, and inside dining areas and clear the trash/ food from the plates in the bus station area. Return dirty dishes to the dishwashing staff and or wash dishes as needed.
2. Remove dirty glassware from tables and load the glassware bin into the dishwasher located in the bar. Restock clean glassware from the dishwasher to the designated bar area locations.
3. Responsible for the maintenance of the self serve water coolers located on the patio. Fill water and restock plasticware cups. Serves water and refill glasses as customers request.
4. Removes dirty dishes between courses.
5. Clears, cleans and resets tables after customers leave.
6. When time permits, supports the kitchen and dishwashing staff.
7. Knowledgeable on Tally's promotions, events, activities, rentals and have the ability to answer questions from customers to promote Tally's.

Qualifications:

- Basic reading and math skills required
- Attain the U of M Extension Serve It Up Safely, personal hygiene and cleaning/ sanitizing online course.

Personal Attributes Required:

- Positive attitude; maintains a high level of self-motivation
- Courteous and professional customer service skills
- Ability to handle stress and fast paced environment; maintain priorities and attention to detail especially under periods of high stress and demands
- Clear and friendly communication skills; ability to work with a diverse group of employees and customers

Essential Physical / Mental Requirements:

- This job operates in an environment serving food and drinks to the public.
- Must be able to lift up to 50 pounds, must be able to walk, reach, and lift on a regular basis.
- Must be able to stand for long periods at a time without rest.
- Must be able to work in outdoor environments and handle exposure to variations in weather and conditions.

The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. This job description does not state or imply that the above are the only duties and responsibilities assigned to this position. Employees holding this position will be required to perform any other job-related duties as requested by the Company. All requirements are subject to modification at any time for any reason at the Company's sole discretion.

Revised: [date]

Employee Signature

Date