



## Reservation Policies

### Individual Charter Reservations

If you have not chartered with Superior Charters before, or if it has been more than five years since you skippered with us, we will require a current Boating Resume be submitted. It will be reviewed by the Charter Master for approval of vessel requested for bareboat charter.

Please note, the minimum age requirement for the skipper of a bareboat charter is 25 years old.

**Direct Booking** – At the time of booking through our office, 33% of the charter cost, plus Daily Damage Fee will be owed in order to confirm a reservation. Final payment is due fourteen (14) days prior to your trip start. This payment is processed automatically by our office and will be charged to your credit card on file unless other arrangements have been made. A final payment receipt will be sent to the email address on the reservation, to acknowledge the transaction.

**Online Booking** – When booking through our online booking engine, the entire trip cost is due at the time of booking. The booking engine does charge a convenience fee to use this service, which is added to your invoice under the line item of 'Taxes and Fees'.

Charter payments may only be made by the contracted skipper.

In addition to your deposit, and to complete your reservation, we require that you review, sign and return the *Yacht Charter Agreement* within fourteen (14) days of booking.

### Group Charter Reservations

Group charter reservations are welcome, with a discount given to those groups that charter five (5) or more vessels for a single trip of four (4) days or longer. When groups supply their own skippers for the trip, each skipper must have their boating resume reviewed by the Chartermaster for approval of vessel requested for charter.

Superior Charters is able to arrange for qualified US Coast Guard License Captains to skipper vessels for groups as well. Licensed Captains should be requested at the time of booking.

**Direct Booking** – At the time of booking through our office, 33% of the charter cost, plus Daily Damage Fee will be owed in order to confirm a reservation. Final payment for groups is due thirty (30) days prior to your trip start. This payment is processed automatically by our office and will be charged to your credit card on file unless

other arrangements have been made. A final payment receipt will be sent to the email address on the reservation, to acknowledge the transaction.

We strongly recommend that all groups follow a similar payment and cancellation schedule to that of Superior Charters, to avoid fees associated with changes and cancellations.

### **Cancellations, Changes & Refunds**

The charter season is short and very busy, and charter days are in high demand, which is why there is no refund made for cancellations during the charter season. Due to our strict cancellation policy, it is strongly recommended that trip insurance be purchased as coverage against any unforeseen travel interruptions and/or emergencies that may force you to cancel your charter.

<b>Trip Dates</b>	<b>Cancellation Date</b>	<b>Cancellation Policy Applied</b>
Early Season	Up to April 15	Cancellations or changes to the reservation will incur a \$150 Administrative Fee
Prime & Late Season	Up to May 15	Cancellations or changes to the reservation will incur a \$150 Administrative Fee
Any Reservation	After May 15	Charterer is responsible for 100% of charter costs.

### **Daily Damage Fee / Security Deposit**

Each boat is insured by the boat owner, and insurance deductible amounts vary, but are generally based on the hull value of the boat. Every charterer is responsible for the boat's deductible.

#### **Daily Damage Fee**

Superior Charter offers the option of a Daily Damage Fee which is a buy down of the cost of the deductible on the boat. As long as Charter Policies and Yacht Charter Agreement are followed, the charterer's liability amount for loss or damage to the vessel or its equipment is limited. This fee is non-refundable.

<b>Vessel Size</b>	<b>Corresponding Fee</b>
Vessels 25' – 35'	\$45/day (Maximum liability amount is \$750)
Vessels 36' – 39'	\$55/day (Maximum liability amount is \$1,000)
Vessels 40'+ & Catamarans less than 40'	\$65/day (Maximum liability amount is \$2,000)
Catamarans 40'+	\$75/day (Maximum liability amount is \$3,000)

### Security Deposit

As an alternative to the Daily Damage Fee, a security deposit (in the form of a check payment) may be made to Superior Charters. If the Charter Agreement Policies are followed, the charter's liability for loss of damage to the vessel or its equipment will be limited to the security deposit amount. Upon receipt of your check, it will be deposited into a trust account. Superior Charters has thirty (30) days from your last charter day to inspect the vessel and its equipment, and (pending no issues or damage to the vessel) refund the security deposit.

Vessel Size	Security Deposit Amount
Vessels 25' – 35'	\$2,500
Vessels 36' – 39'	\$3,500
Vessels 40'+ & Catamarans less than 40'	\$5,000
Catamarans 40'+	\$7,500

\* Note: All charterers will be charged the daily damage fee at the time of the reservation deposit. Should you choose to pay the security deposit, please note that it must be received at least 45 days prior to your charter. Once received, the amount paid for the daily damage fee will be applied to the cost of the charter.

### Cleaning Deposit

Charterers will be charged a Cleaning Deposit during their initial trip booking. Charterer has the choice, upon trip completion to either follow brief cleaning checklist and forfeit their Cleaning Deposit or to clean the boat per a detailed checklist and have it inspected by Superior Charters staff.

Cleaning products and vacuums are provided by Superior Charters for charters to use. Once found satisfactory, Superior Charters will then process a refund of the deposit to the original payment method, refund transactions may take 7- 14 days to complete. Please note that if excessive sand, dirt, debris or trash is left on board, the charterer may be charged an additional fee of \$200 which will be charged to the credit card on file.

Vessel Size	Corresponding Cleaning Deposit Amount
Vessels 25' – 35'	\$150
Vessels 36' – 39'	\$200
Vessels 40' - 44'	\$250
Vessels 45'+ & Catamarans less than 40'	\$300
Catamarans 40'+	\$400

## **Late Return Fee**

Charters are expected to return the vessel to its slip, have it cleared off of any personal belongings, clean and available for inspection by Superior Charters crew no later than 4:00 P.M. on the final day of your charter. If the yacht is not returned and available by this time, Charterer agrees to pay \$50 for every 15-minute increment of time that the return is delayed, plus any loss sustained by Superior Charters as a result of not being able to meet other charter requirements. The Charterer is responsible for allowing sufficient time to return to the marina, taking into account any unforeseen contingencies that might slow progress of a timely return.

## **Lost and Found**

Superior Charters has limited storage space; therefore, any unclaimed items found on boats will be donated to our local thrift store if not claimed within two weeks of the date found.