

GLACIER ZIPLINES

Site Manager

JOB OVERVIEW: Site Managers will be working directly with the Operations Manager to ensure all safety regulations and reporting requirements are being met.

Essential Duties:

- Perform periodic safety audits
- Maintaining a reporting and tracking system for safety related issues
- Review and update safety and emergency protocols as needed
- Distributes safety information to all staff as necessary
- Maintaining and tracking of equipment
- Ability to work in an office environment answering phone calls, taking reservations, collecting payments etc.