

JOB POSTING

Job Title: Facilities Technician

Status: Full Time

Number of Positions: 1

Classification: Non-Exempt

Reports to: Director of Facilities and Construction

Posting Deadline: January 10, 2021

Description

The primary objective and responsibility of the Facilities Technician 1 is to perform and assist with building maintenance, related mechanical functions, and building cleaning. The Facilities Technician I will also be responsible for the oversight of building security and hazard management.

Essential Responsibilities

- Support the Supervisor of Facilities and Director of Facilities in their operational roles, keeping them informed on internal conditions and external developments that impact the functioning of the Facilities Department.
- Inform the Supervisor of Facilities of activities, issues, work order needs, needs within the department, and provide accurate and timely information to enable responsible and informed decision-making.
- Further the consistent achievement of the mission and financial objectives of the Aquarium of Niagara.
- Cultivate and nurture relationships with suppliers, vendors, contractors, and service providers, as well as professional colleagues at like institutions, which will strengthen and benefit the organization and facility.
- Always strive to build and maintain a cooperative attitude and working relationship with other departments.
- Exhibiting common sense decision making, critical skills and problem-solving skills.
- Complete work orders to a satisfactory level and in a timely manner.
- Help maintain a clean and organized workspace.

Requested Requirements

- Previous maintenance or building grounds experience
- Ability to work independently with minimal supervision, as well as function on a team
- Have positive attitude
- Possess working knowledge of plumbing, electrical and HVAC systems; trades school certifications preferred
- Possess strong mechanical skills in building trades, including plumbing, electrical, HVAC systems, carpentry, and basic vehicle and equipment maintenance and repair.
- Proficient in Microsoft Office
- Possess excellent written and verbal communication skills and demonstrate ability to effectively communicate information
- Function well independently and in a team environment
- Able to comfortably lift and carry fifty (50) lbs.
- Be able to sit/stand for long periods of time
- Be able to stoop, bend, and climb ladders
- Ability to tolerate outside work in all seasons and weather conditions
- Be annually certified and fit-tested for respirator wear and use
- Possess a valid NYS driver's license and maintain a clean driving record
- Be a self-starter
- Must be able to lift and carry fifty (50) pounds, work on un-even and slippery surfaces, withstand temperatures of hot and cold, and sit/stand for long periods of time when necessary
- Possess basic knowledge of cleaning procedures, and be able to follow basic safety practices and procedures

To Apply

Provide resume and cover letter to: amajtyka@aquariumofniagara.org

The Aquarium of Niagara is an equal opportunity employer. All qualified applicants will be afforded equal employment opportunities without discrimination because of race, color, creed, religion, sex, age, national origin, citizenship, sexual orientation, marital status, or any other classification protected by federal, state, or local law.