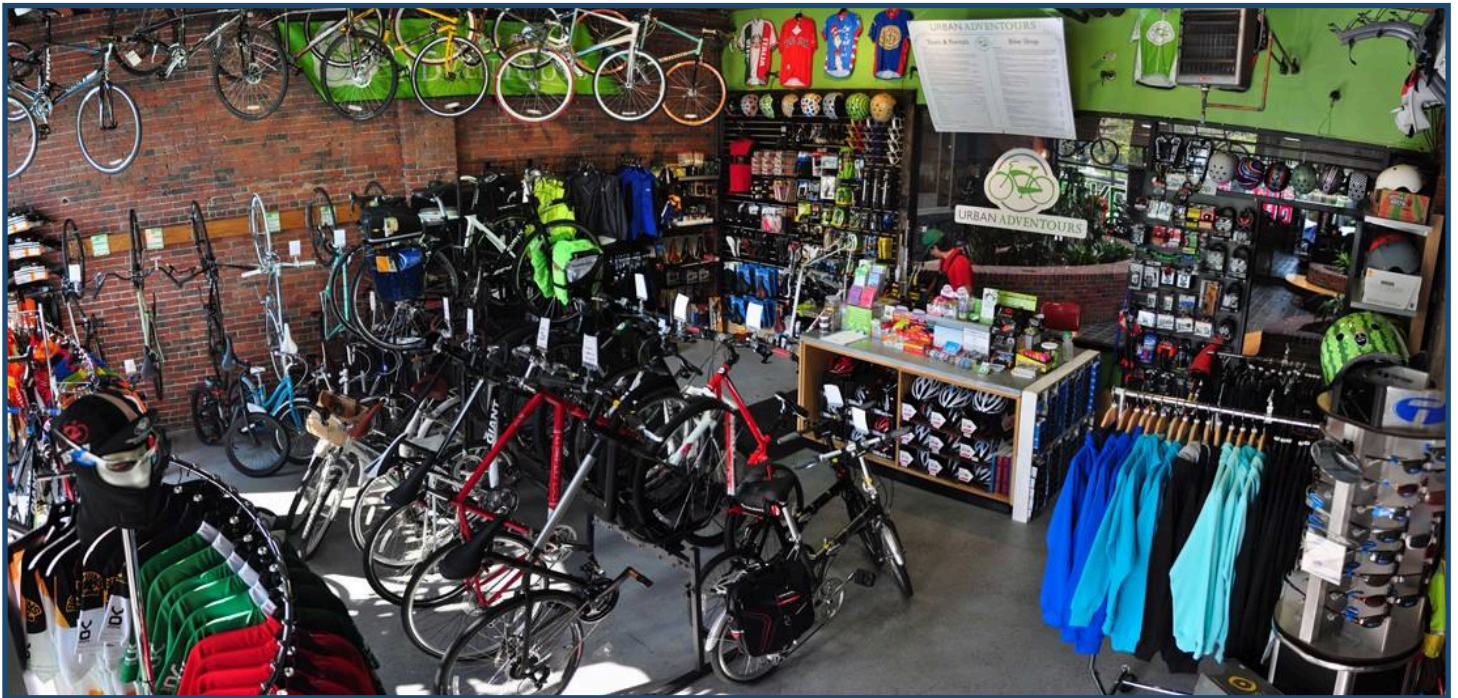


# Urban AdvenTours

Boston's Downtown Bike Shop  
103 Atlantic Ave. Boston, MA | @UrbanAdvenTours



## Business Description:

Urban AdvenTours is Boston's first and finest bicycle tour company. Along with our sister shop, Urban Cycles, we are also Boston's downtown bike shop destination for commuters and cyclists in the city. We take pride in offering the highest level of customer service from our tours to the bike shop. We are a growing company that is always looking for people to take initiative and grow with us. If you are highly self-motivated, can take direction with initiative, and love sharing your passion for cycling, we have a job for you.

Located in Boston's historic North End/Waterfront neighborhood, we specialize in high-end, quality bike rentals and unique bicycle tours of the greater Boston area. Complementing the tours and rentals side of the business, we operate a full-service bike shop that carries a wide range of bikes and accessories, with special emphasis on serving bike commuters. We try to provide all our customers excellent service, and are known around town for our fun and friendly attitude, as well as our "I Bike Boston" branded goods.

We're looking for hard-working and positive individuals who want to be a part of a 14 year-old bike company that is continuing to grow in downtown Boston and in the northeastern "kingdom" of Vermont. An interest in urban commuting and mountain or fat biking is a plus. Enthusiasm for spreading the joy of cycling is essential.



**Job Descriptions** - There are **12 positions available**.

**Rental Attendants** will facilitate tours and rentals sales, help fit customers to bikes for tours and rentals, and educate tourists on local sites and where to ride. This position entails being a quality bike ambassador for the city of Boston and Urban AdvenTours. Rental attendants will also learn the ins and outs of a bike shop that also provides tours to customers from all around the globe. The **wage is \$11.00/hour**.

**Sales Helpers** will work in the Urban Cycles Bike Shop. Employees will sell bicycles, merchandise, and bicycles components / accessories. This is a great position to learn more about bicycles and the bicycle industry. Some experience with bike repair is preferred. The **wage is \$11.00/hour**.

**Qualifications:**

- Employees should be punctual and reliable
- Experience with and enthusiasm for bikes
- Have a desire to work and learn
- Work with a sense of urgency and attention to detail
- Positive attitude and professional manners

**Perks and Incentives:**

- Personal bike for use during time of employment
- Shop uniform and multitool provided upon first day of employment
- Access to our extensive fleet of rental bikes
- Access to shop workstations and tools
- Shop rides, both athletic and casual
- Industry events with manufacturers and distributors
- Pro-deals and monthly staff wholesale orders
- 20%-30% off in-stock shop items
- Staff weekend at Camp Wapanacki in Vermont
- Fun and friendly workplace located in downtown Boston
- Bonus for working through agreed-upon employment end date

**Work Schedule:** You should expect to work about 40/hours per week. Please note that the weather can have an effect on your work hours.

**Work Start Dates:** We are looking for candidates who can start work as early as possible. The closer to **May 15**, the better.

**Work Finish Dates:** We are looking for candidates who can stay until **September**. However, we want you to be honest about your work finish date. We try really hard to accommodate students' requests and all we ask is that you are honest upfront, you work hard, and you give us sufficient notice of your last day of work.



**Uniform:** While at work, employees are required to wear UA apparel and closed-toed shoes. All employees must always carry a multi-tool and a company phone. Employees are expected to show up looking clean and professional. Helmets should be worn at all times while riding (Test rides around the building do not require a helmet, but should use the utmost professionalism riding the test bicycle). Clothing NOT permitted includes: pants or shirts with holes or tears, sandals, cut offs, loose jewelry such as bracelets or long earrings, and overly loose or baggy clothing.

**Housing:** You should secure housing in Boston upon receipt of this job offer. Your employer and InterExchange can provide you with housing leads. Please reach out to InterExchange if you are having difficulty finding housing.

**Cultural Opportunities:** Participants will be educated in the rich culture and history of Boston and will be expected to share this knowledge with visitors. Participants will also interact with customers from around the world and all over the United States. This is a great chance for curious individuals to learn about the diversity of American culture. Participants will also interact with locals including co-workers, walk-in customers, bike commuters, industry representatives, bike advocacy partners, and neighboring business owners. Participants will work right in downtown Boston, providing easy access to all parts of the city.

